

For Freshers (with Projects or Internships)

◆ Professional Summary Prompt:

“Write a professional summary for a fresher in [your field, e.g., Computer Science/Web Development] with knowledge in [list key skills], who has completed projects like [project titles or domains]. Highlight enthusiasm for learning and contributing to real-world applications.”

◆ Experience / Internship Prompt:

“Write bullet points for a resume under ‘Internship Experience’ for a [your role, e.g., Web Development Intern] who worked on [brief project or task], using [technologies/tools], and contributed to [impact/result]. Keep it concise and achievement-focused.”

◆ Projects Section Prompt:

“Write 2–3 bullet points for a resume project titled '[Project Title]' built using [technologies used]. Mention the problem it solved, features implemented, and any positive outcome or skill demonstrated.”

◆ Skills Section Prompt:

“Divide these skills into technical and soft skills: [list all your known skills]. Present them in resume format with categories.”

◆ Education Section Prompt (Anonymized):

“Write a sample education section for a fresher resume, with degree name, a fictional college, percentage or CGPA, and year of passing.”

For Experienced Professionals

◆ Professional Summary Prompt:

“Write a 3-sentence professional summary for a [job title] with [X] years of experience in [domain]. Include core skills (like [list skills]), industries worked in, and a line about career goals or impact delivered.”

◆ Experience Section Prompt:

“Write 2–3 resume bullet points for a [job title] at [company name] who was responsible for [key tasks/projects], used [technologies/tools], and achieved [specific results or improvements]. Use strong action verbs and quantifiable data.”

◆ Skills Section Prompt:

“Sort the following into technical and soft skills for a professional resume: [list your skills]. Format it neatly for inclusion in a resume.”

◆ Education Section Prompt (Anonymized):

“Generate a sample education section for an experienced professional, assuming graduation year was before 2015. Use fictional degree and college.”